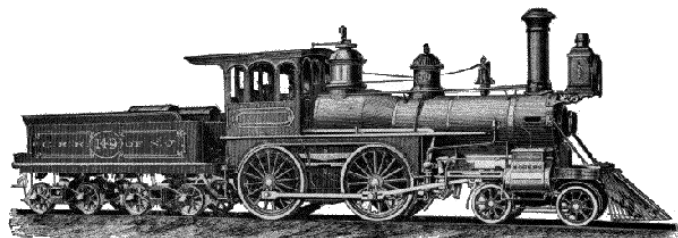


# LINK & PIN

ISSUE NO. 34  
SPRING 2009



## WESTERN REGION COMMITTEE CANADIAN COUNCIL FOR RAILWAY HERITAGE



Plan To Attend The Next Meeting:  
Saturday May 9, 2009  
Champion Park



## In This Issue

	<u>Page</u>
Chairman's Message .....	3
Next Meeting .....	4
Accommodations .....	5
Notice of Annual General Meeting .....	6
Nominees .....	7
Proxy .....	8
Membership Renewal .....	9
Meeting Notes – Meeting #34 .....	10
Collections Liquidation Management .....	16
Revelstoke Executive Director .....	17
Financial Statements .....	18
Photos .....	19

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### On The Cover

Attendees at Meeting Number 34 held in Revelstoke on October 18, 2008 gather for the official group portrait inside the Revelstoke Railway Museum.

The **Canadian Council for Railway Heritage** is an organization comprised of institutional groups and individual members whose objective is to further the collective interests of the railway heritage and preservation movement. Membership by any group or individual is welcomed the CCRH.

**Link & Pin** is available to all CCRH members. We welcome suggestions and comments from readers and we seek material of interest to all members. Unless copyrighted, original material in this publication may be reproduced with the acknowledgment "*Reprinted from Link & Pin, The Canadian Council for Railway Heritage*".

#### Canadian Council for Railway Heritage

##### Chair 2008 – 2009

Paul Newsome

##### Vice-Chair

Open

##### Treasurer

Murray Younger

##### Secretary

Open

##### Directors:

Garry Anderson

Lyle Berge

James A. Brown

Jim Brown

John Harwood

Cal Sexsmith

# Chairman's Message

Greetings Everyone,

Two key and highly relevant heritage preservation matters continue to be the focus of your Board's energy and attention. These are:

- The National Collection Assessment Model, which is the tool we have developed to help assess the widely dispersed collection of railway equipment in terms of each piece's significance in a virtual national collection; and,
- The informal monitoring of the "security" of various pieces of equipment in the hands of many of our organizations.

On this last point, the reality is that in spite of best efforts, some groups may find themselves unable to sustain their organization, and they may be forced to consider dissolving their collections. In other instances, a group may find that it has collected equipment that either is inconsistent with their aims or is more than the group can manage.

With this stark reality in mind, several years ago the Council adopted a set of recommended practices which we have reprinted on Page 16 of this issue. We encourage everyone to read this position paper, and to adopt this approach if faced with these types of decisions.

Your Council is also directing energy towards the creation of a CCRH web site which is badly needed if we are to provide a means to communicate our purpose and activities to everyone. At present, Director Jim Brown from West Coast Railway Association has led this effort, and at the Board's request, he has developed options that we are now reviewing.

The Council has been in existence since 1992, and as we look over our original objectives, we have largely been successful in achieving them. There continues to be a sense among all of us that the Council provides a good forum for matters affecting all of us, and to that end, your Board will be holding a special Directors meeting on Friday May 8<sup>th</sup> before our AGM next day to begin looking at what should be our focus for the future.

I hope to see many of you on May 9<sup>th</sup>.

Regards,

A handwritten signature in black ink, appearing to read 'Paul Newsome', with a horizontal line underneath.

Paul Newsome

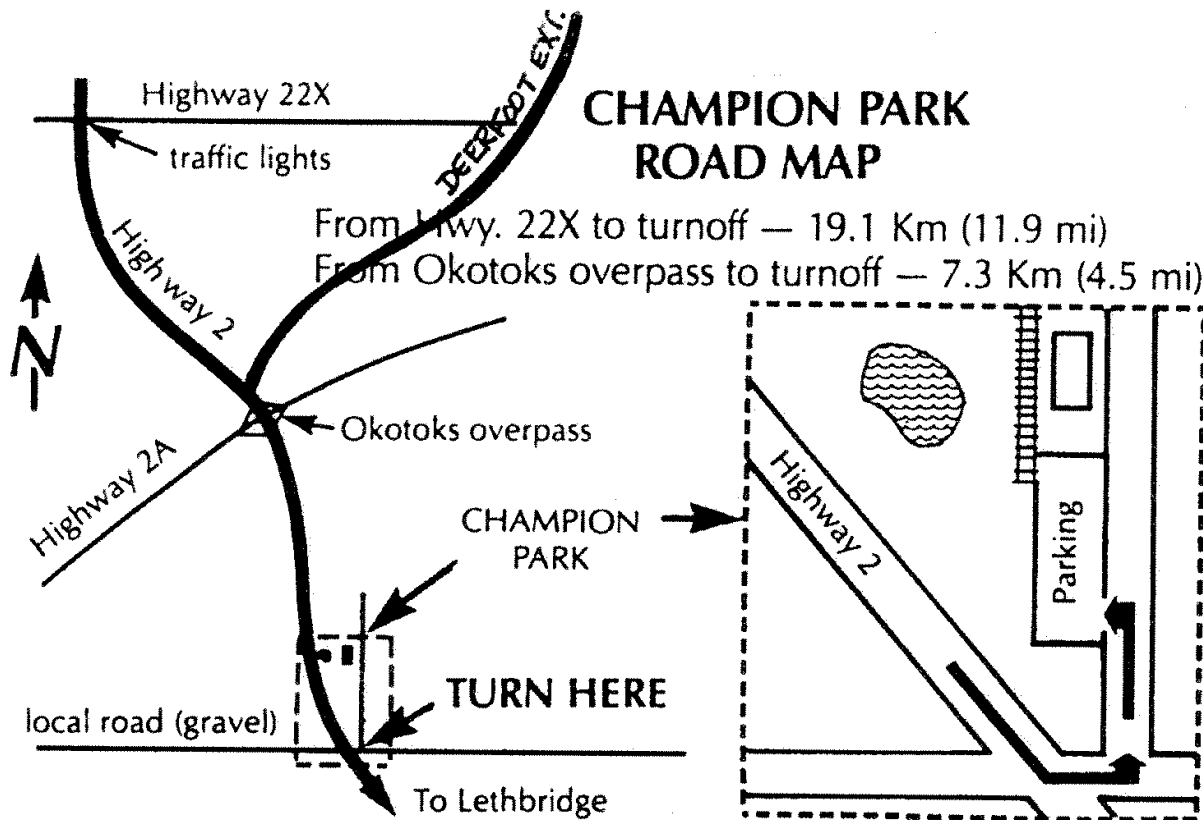
# Next Meeting

The Spring Annual General Meeting of the Canadian Council for Railway Heritage, Western Region Committee, will be held at Champion Park:

**DATE:** Saturday May 9, 2009

**LOCATION:** Champion Park, just outside of Calgary

**TIME:** 9:00 a.m.



# Accommodations

For our May 9<sup>th</sup> Champion Park meeting, there are a few options from which to choose:

## Super 8 Shawnessy

60 Shawville Road S.W.

1-403-254-8878

1-877-871-7666

]

] This is the closest hotel

] to Champion Park

]

## Holiday Inn Express Hotel & Suites, Calgary South

12025 Lake Fraser Drive

1-403-225-3000

1-877-863-4780

## Wingate Inn

400 Midpark Way S.E.

1-403-514-0099

1-800-228-1000

## Carriage House Inn

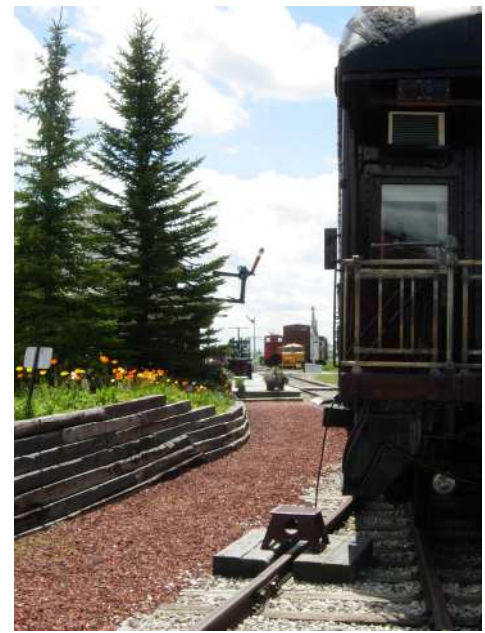
9030 Macleod Trail South

1-403-253-1101

1-800-661-9566

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## Champion Park



*Photos on pages 4 and 5 are courtesy of Mike Westren*

Western Region Committee  
**CANADIAN COUNCIL FOR RAILWAY HERITAGE**

**NOTICE of  
ANNUAL GENERAL MEETING of  
INSTITUTIONAL (Voting) MEMBERS  
of the  
CANADIAN COUNCIL FOR RAILWAY HERITAGE**

**NOTICE IS HEREBY GIVEN THAT** the Annual General Meeting of Institutional (Voting) Members of the Canadian Council for Railway Heritage (the 'Council') will be held at Champion Park at 9:00 a.m. local time on Saturday 9<sup>th</sup> May 2009 for the following purposes:

- 1) Elect a Chairman and partial Board of Directors
- 2) Review the Financial Statements
- 3) Transact and/or review other business as may be brought before the Meeting

**DATED at the City of Calgary in the Province of Alberta on this, the 9<sup>th</sup> day of April 2009**

**ON BEHALF OF THE BOARD OF DIRECTORS**



**Paul Newsome, Chair**

**IMPORTANT REMINDER**

Institutional (Voting) Members are reminded that, for your Membership to remain current and eligible for voting, your Institution must be registered and in good standing with the Charitable and Non-Profit Organizations Section of the Canada Customs & Revenue Agency in Ottawa, Ontario.

Highly desirable is that as many Institutional (Voting) Members as possible be represented at the Meeting. If you do not expect to attend and wish to be represented by proxy, complete the attached Instrument of Proxy and return it to the address noted on the form to arrive at least by **Monday May 5, 2009**.



**Western Region Committee**  
**CANADIAN COUNCIL FOR RAILWAY HERITAGE**

**INSTRUMENT OF PROXY**

**THIS PROXY WILL BE USED AT THE**  
**2009 ANNUAL GENERAL MEETING OF INSTITUTIONAL MEMBERS**  
**of the**  
**CANADIAN COUNCIL FOR RAILWAY HERITAGE**

The undersigned, representing an Institutional (Voting) Member of the Canadian Council of Railway Heritage (the "Council"), hereby nominates, constitutes and appoints \_\_\_\_\_, as the Proxy of the undersigned to attend, act and vote in respect of the Institutional Member at the Annual General Meeting of the Council, to be held on May 9, 2009 or at any adjournment thereof. The undersigned hereby instructs said Proxy to vote this Instrument of Proxy in the following manner:

1. To vote for or to withhold from voting for the election of the following person as Chairman of the Council.  
G. Paul Newsome FOR [ ] WITHHOLD [ ]
2. To vote for or to withhold from voting for the election of three (3) of the following persons as directors of the Council (Proxies may make written nominations of additional candidates, provided that the nominee's written consent is received prior to voting):  
Lyle Berge FOR [ ] WITHHOLD [ ]  
Jim Brown FOR [ ] WITHHOLD [ ]  
John D. Harwood FOR [ ] WITHHOLD [ ]  
Other: \_\_\_\_\_ FOR [ ] WITHHOLD [ ]  
Other: \_\_\_\_\_ FOR [ ] WITHHOLD [ ]
3. TO VOTE FOR [ ] OR AGAINST [ ]  
In the Proxy's discretion, any amendment to or variation of any matters indicated in the Notice of Meeting enclosed herewith or other matters that may properly be brought before the Meeting or any adjournments thereof.

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 2009

\_\_\_\_\_  
Name of Institutional Member

\_\_\_\_\_  
Per: (Signature of Authorized Officer)

\_\_\_\_\_  
Name of Signing Officer

Where a choice in respect to any matter to be acted upon is specified in this Instrument of Proxy, this Instrument will be voted in accordance with such specifications. If no designation in favour of or against any matter set forth above is made, the Council designate, if named as Proxy, will vote in favour of all matters set out herein. This Instrument of Proxy confers discretionary authority upon the Council designate or other persons named as Proxy with respect to any amendment or variation of any of the proposals set out above, or any other matters which may properly come before the Meeting.

**To be valid, this Instrument of Proxy must be received by the Council, c/o:**

**12 - 100 Wickham Road, Winnipeg, MB R2J 2L4**  
**or by facsimile at (204) 255-6641, not later than Monday May 5, 2009.**

An Institutional Member has the right to appoint a person (who must be a member of the Institutional Member), other than the person designated above, to attend and act on its behalf at the meeting. To exercise this right, the Institutional Member must insert the name of the desired person in the blank space provided in this Instrument of Proxy and strike out the other name(s), or may submit another appropriate Instrument of Proxy.



# Membership Matters

Once again, we hope you will renew your annual membership in the **Canadian Council for Railway Heritage, Western Region Committee**.

In the firm conviction that the principles of the CCRH are worth the investment to all of us in the railway heritage and preservation movement as a whole, your continued support through your membership renewal is essential.

A fundamental principle of the CCRH is one of "inclusion", so that if a group cannot afford to contribute, we still want them to be a part of CCRH. As a group's financial circumstances improve, we know that their contribution will then be possible. Our intent is to encourage their participation in CCRH so that the railway heritage and preservation movement can benefit as a whole. If your group cannot afford an institutional membership, perhaps you might consider an individual membership instead.

All interested groups or individuals are requested to complete this form to allow CCRH to maintain accurate records so that you can receive notifications, news and minutes of meeting proceedings.

As CCRH has not yet sought charitable status under the Act, we regret that we cannot issue tax receipts.

---

**Canadian Council for Railway Heritage  
Western Region Committee  
2008 Membership Renewal**

**Please make changes as required:**

**NAME:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_

**TELEPHONE:**      **HOME:**      (    ) \_\_\_\_\_  
**BUSINESS:**      (    ) \_\_\_\_\_  
**FAX:**              (    ) \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**MEMBERSHIP:**      **Group \$60**            }  
                                 **Individual \$35**            }      **TOTAL: \$** \_\_\_\_\_  
                                 **Donation:**            }

---

Please return this form completed and make cheques payable to:

**Canadian Council for Railway Heritage, Western Region Committee (abbreviated as: CCRH [WRC])  
c/o Murray D. Younger, Treasurer  
87 Chelsea Street NW  
Calgary, AB T2K 1P1**

**Western Region Committee  
CANADIAN COUNCIL FOR RAILWAY HERITAGE  
MEETING PROCEEDINGS  
Meeting #34 – 18 October 2008**

**DATE:** Saturday, 18 October 2008, 0900  
**HOST:** Revelstoke Railway Museum  
**PLACE:** Revelstoke Railway Museum, Revelstoke B.C.  
**ATTENDEES:** (CCRH Directors shown in bold type)

**Garry Anderson:** Canadian Museum of Rail Travel, Cranbrook B.C.  
Warren Bell: Alberta 2005 Centennial Museum, Beiseker AB  
**Jim Brown:** West Coast Railway Association, Vancouver B.C.  
**James A Brown:** Ontario Rail Foundation, North York ON  
Jim Cullen: Friends of Champion Park, Okotoks AB  
**John Harwood:** Alberta 2005 Railway Museum Society, Beiseker AB  
**Paul Newsome:** The Vintage Locomotive Society, Winnipeg MB  
Roberto Rodriguez: Revelstoke Railway Museum, Revelstoke B.C.  
**Cal Sexsmith:** Saskatchewan Railway Museum, Saskatoon SK  
John Sutherland: CRHA Calgary & Southwestern Chapter, Calgary AB  
Hal & Catherine Wright: Sandon B.C.  
Regrets were received from Director Lyle Berge and Jim Lanigan.

(Note: To simplify these proceedings, the eastern Jim Brown [who also usually goes by 'Jim'] will be shown as 'J.A. Brown')

**PROCEEDINGS:**

**1: Call to Order:**

The meeting was called to order at 0900 by Chairman Paul Newsome. J.A. Brown agreed to act as Recording Secretary.

**2: Welcome & Introductory Remarks:**

The Chairman welcomed all present, with a particular acknowledgment to Revelstoke Railway Museum's Roberto Rodriguez for his kind efforts in hosting the meeting. Paul Newsome reviewed his recent experience with Link & Pin, and offered to continue.

**3: Introduction of Attendees:**

The customary self-introduction of attendees was conducted.

**4: Approval/Revision of Agenda:**

The Agenda as circulated was briefly discussed, with the issue of safety regulation of heritage railway operations (proposed by J.A. Brown) to be added in Agenda Item 6 (g), time permitting.

**MOTION:** THAT THE AGENDA BE APPROVED  
**MOVED BY:** JOHN HARWOOD, SECONDED BY GARRY ANDERSON. CARRIED

### 5 (a): Review of Financial Statement:

John Harwood presented Murray Younger's financial statement, dated 9 October 2008. He also advised that, in the interest of logistics, effective immediately CCRH's signing officers are any two of Murray Younger, John Harwood, and Lyle Berge.

With reference to the membership line of the financial statement, the suggestion was made that while CCRH does not wish to deny participation to anyone because of financial difficulty, its revenue position would be improved significantly if dues revenue more accurately reflected the membership numbers. Discussion ensued, as detailed in Item 5 (c), below:

**MOTION: THAT THE FINANCIAL STATEMENT BE APPROVED.**  
**MOVED BY: J.A. BROWN, SECONDED BY JIM BROWN. CARRIED.**

### 5 (b): Date and Location for Next and Future Meetings:

Spring 2009: Calgary, 8-10 May 2009 agreed as best available weekend; possible venues include Champion Park and Heritage Park.  
**ACTION: JOHN HARWOOD WILL INVESTIGATE AND ADVISE THE CHAIR.**

Fall 2009: Prince George? John Harwood has been unable to contact Roy Smith, and there is uncertainty as to whether a Fall 2009 meeting in Prince George is possible. As an option, Garry Anderson offered to host the meeting at Cranbrook, with the possibility that Prince George could shift to Spring 2010 if timing is the only issue.  
**ACTION: JOHN HARWOOD WILL CONTINUE TO PURSUE ROY SMITH, AND ADVISE THE CHAIR.**

### 5 (c): Other Administrative Matters:

CCRH Membership, touched upon as a line item in the financial statement, generated considerable discussion:

- The question was raised as to when membership renewals fall due, and several present expressed uncertainty as to whether their individual and/or institutional memberships were in good standing;
- There was also uncertainty among the directors present re: CCRH's fiscal year-end, **John Harwood agreed to determine this from Murray Younger and advise the Chair;**
- On the premise that CCRH's year-end occurs in the Fall, there was general agreement that membership should be on a calendar year basis, that invoices should be issued (around the end of the previous calendar year), with the "strong suggestion" that memberships should be paid up no later than the Spring CCRH meeting;
- There was also general agreement that CCRH directors follow up on delinquent members within their geographic area of responsibility;
- **John Harwood undertook to determine if Mike Westren wishes to continue with the new membership portfolio, sans secretarial duties;** it would be left to the person assuming the membership portfolio to recommend membership policies along the lines discussed here;
- **Jim Brown also offered to investigate the feasibility of having CCRH's membership database administered by an outside agency (i.e., WCRA), for a fee.**

**MOTION: THAT MEMBERSHIP DUTIES BE SEPARATED FROM THE DUTIES OF THE SECRETARY, AND THAT A MEMBERSHIP PORTFOLIO BE ESTABLISHED.**  
**MOVED BY: JOHN HARWOOD, SECONDED BY GARRY ANDERSON. CARRIED**

Discussion on membership continued, with both Jim Brown and Garry Anderson expressing the view that recruitment is quite separate from membership administration, and that CCRH's value for target members needs to be clearly understood. Building on that point, Jim Cullen stressed that CCRH's Board must be fully aware of its mission. Garry Anderson: "What does CCRH do that the Canadian Museums Association does NOT do?" John Sutherland pointed out that CCRH was the first organization that succeeded in bring railway heritage entities together and talking [generally cooperatively]; CCRH's role now seems to be to focus on specific issues related to railway heritage preservation. Jim Cullen volunteered to lead a one-day think tank session to help the Board discuss and land on some fundamental strategies in conjunction with the CCRH spring meeting.

**ACTION: JIM CULLEN WILL FINALIZE HIS THINKING ON A SPRING THINK TANK SESSION, AND ADVISE THE CHAIR.**

With respect to the production of Link & Pin:

- Suggestion made that CCRH membership list should be printed separately from Link & Pin;  
**Action: All directors should update their coordinates to Paul Newsome**, to keep list up to date;
- Suggestion that Link & Pin be circulated to organizations by email, for better internal distribution within the organizations; further, organizations' should be asked to identify contact persons for addition to CCRH emailing list;
- Paul Newsome expressed willingness to carry on with Link & Pin production; there was overall enthusiasm for this offer, given the excellence of Issue No. 33.

**ACTION: PAUL NEWSOME TO CONTINUE**

### **6 (a): National Collection Assessment Model:**

Chair Paul Newsome introduced this topic as a continuation of CCRH's ongoing dialog on the establishment of a "National Collection" of significant railway heritage artifacts. Specifically the objective of the current discussion was to move forward from CCRH's "Evaluation Mechanism for Historic Canadian Railway Equipment" by:

- Assessing the adequacy of the draft worksheet as a useful tool to help holders of historic equipment to make a preliminary ("qualitative, not quantitative") assessment of the equipment's significance; and
- Establishing achievable goals for the first stages of the program.

It was acknowledged that establishing a decentralized or "virtual" National Collection will be a major task, which can only be accomplished by moving steadily forward, gaining buy-in by member organizations through a series of clearly understood steps. The need now is to get on with the job.

### **Qualitative Questionnaire:**

Jim Cullen facilitated a discussion on the qualitative questionnaire, or preliminary worksheet. The worksheet was proposed during earlier discussion among CCRH Board, where the need for a simpler tool than the full assessment mechanism was identified. The principles of the draft worksheet for determining preliminary significance of heritage rail equipment were drawn from the Australian Cultural Heritage Collections Online, as they seemed to provide a logical framework for our application, with minimal adjustment. (It may be useful to refer directly to Collections Australia, at [http://www.collectionsaustralia.net/sector\\_info\\_item/5](http://www.collectionsaustralia.net/sector_info_item/5) for more information.)

Jim reviewed the draft worksheet (distributed with the meeting Agenda), then sought input on whether the evaluation categories are appropriate, and are they sufficiently user-friendly. Discussion ensued:

- The worksheet categories (as modified by Jim Cullen) are generally reasonable;
- The Technological Significance criterion might be moved ahead in the sequence;
- It would facilitate understanding the preliminary assessment process if several dummy evaluation examples were available to accompany the form;
- Suggestion was offered that as a preliminary exercise in discussions about assessing significance of rail heritage artifacts, a free-form discussion be encouraged on how participants would instinctively rank the significance of their holdings. Based on this discussion and the conclusions reached, the preliminary worksheet could then be offered as a format. This would be good workshop design for helping participants understand significance ranking and criteria.
- The ability of the worksheet to identify 'Marketing Potential' was questioned; suggestion is that this would logically fall within the 'Social Significance' criterion.

In summary, the worksheet most definitely will be a useful tool, but needs fine-tuning per the discussion.

## Implementation Timeline:

Discussion followed on the Possible Goals section (4.3.1 of the Evaluation Mechanism paper), preliminary to confirming a timeline for the initial tasks. There was consensus that the goals identified in section 4.3.1 are appropriate and reasonable, but....

- As the lead, CCRH does not have the people resources; the job is too big for a volunteer board; the project needs to be a full-time special project, with funding;
- CCRH needs to look within and beyond the rail community for professional 'heavy-lifting' help;
- As part of the pre-Spring Meeting Think Tank referred to earlier, CCRH's National Collection strategy could be a major ingredient;
- CCRH needs to do a sell-job on the importance of the process, and to fully engage its member organizations and other museums;
- Grant funding should be sought; ideally with funding for a project director for the National Collection, the director then establishes the go-forward plan, beyond CCRH's present first steps;
- Garry Anderson suggested that institutions within the Canadian Museums Association be encouraged to buy-in to the CCRH National Collection initiative; the CCRH Fall 2009 meeting could then be a mechanism to bring interested parties together;

All agreed that the principle of a National Collection is extremely important, and remains one that CCRH must now pursue as a priority. The implementation strategy is achievable, but requires serious effort to bring the stakeholders together, and obtain the necessary resources to initiate and sustain the task. Member support will be encouraged in a letter from CCRH.

**MOTION: THAT CCRH ADOPTS IN PRINCIPLE THE IMPLEMENTATION STRATEGY FOR THE DECENTRALIZED NATIONAL COLLECTION OF HERITAGE RAILWAY EQUIPMENT.**

**MOVED BY: J.A. BROWN. SECONDED BY CAL SEXSMITH. CARRIED.**

Garry Anderson stressed the importance of a close liaison between CCRH and the Canadian Museums Association, in part to achieve CMA's support of CCRH's National Collection implementation strategy.

**MOTION: THAT CCRH BECOME A MEMBER OF THE CANADIAN MUSEUMS ASSOCIATION, PROVIDED THAT THE COST DOES NOT EXCEED \$500.**

**MOVED BY: GARRY ANDERSON, SECONDED BY JOHN HARWOOD. CARRIED.**

## Implementation Goals for 2009:

Q2 2009: Finalize and adopt the Qualitative Questionnaire; promote to member institutions.

Q4 2009: Joint meeting with as many interested institutions as possible.

## 6 (b): CCRH Web Site:

Jim Brown reported on the current status of the website ([www.railwayheritagecanada.ca](http://www.railwayheritagecanada.ca)). Directors may access the site by going to: <http://qp.pcis.com/QuickPlace/heinz/Main.nsf?Login&RedirectTo=%2FQuickPlace%2Fheinz%2FMain.nsf%3FOpenDatabase> The website is not currently publicly accessible. CCRH directors may log in by entering last name as User Name, and first name as Password.

The website is registered, and Jim has arranged for no charge hosting services. His technical person has created basic website pages following an organizational template, with test content inserted as a 'first draft'. The website currently comprises:

- A brief Welcome or Home page;
- An equally brief précis on what CCRH is: 'Who are we?'
- A listing of CCRH directors, by name and city (no other coordinates);
- CCRH By-Laws (in HTML format, individual pages);
- Newsletters (currently Link & Pin issues 33 and 34, in HTML format);
- CCRH Vision Statement;
- Jim Lanigan's paper on the rationale for the Council, and the philosophy for the preservation of historic railway equipment;
- CCRH's submission to the Commons Standing Committee on Canadian Heritage;
- A members' list (which currently contains only the directors)
- A search page;
- Various utilities which may or may not have merit in the final product.

Informal discussion ranged over what should and should not be included in the final product, and the website's target audience.

The existing content is a good starting point, but all items need to be edited for current relevance and accuracy. Context and/or explanatory text needs to be added where necessary (e.g., the Lanigan paper, and the CCRH submission to the Commons Standing Committee). A photo gallery is definitely needed, with care to be taken that appropriate right-to-use documentation is obtained for photos used. A links page is also needed, with cross-linking recommended between CCRH's website and the websites of member (and other related) organizations. As an incentive for CCRH membership, a members-only section (giving access, for example, to the CCRH membership list, the entire archive of L&P, technical material, etc) should be included.

Consensus is that the website needs to clearly set forth what CCRH uniquely offers to the railway heritage community. Beyond that, the website should strive to be a useful information source for related agencies, funding entities and the public at large.

The need for a webmaster to oversee website content was briefly mentioned.

Jim Brown feels that CCRH now needs a 'professional' website designer to dress up the site. Although he knows of an individual in the Vancouver area, several directors offered references to others of known competence who might be able to take on the task.

**ACTION: ANYONE KNOWING OF SUITABLE WEBSITE DESIGNERS SHOULD ADVISE JIM BROWN AS SOON AS POSSIBLE. FURTHER, ALL DIRECTORS ARE ASKED TO PROVIDE THEIR COMMENTS RE WEBSITE CONTENT TO JIM, AND SUBMIT ARTICLES OR OTHER MATERIAL WHICH SHOULD BE INCLUDED IN THE WEBSITE.**

#### **6 (c): Informal Monitoring Function: Amendment to Cultural Property Act:**

Garry Anderson explained that members of museums associations have a moral responsibility for safeguarding the assets for which they are stewards; if an individual museum gets public funding, in general they must adhere to this principle. When/if CCRH joins the Canadian Museums Association, CCRH will have the obligation to promote CMA's code of ethics to CCRH's members. Such a mandate would give CCRH a legitimate reason to do informal monitoring, thereby being in a position to can provide helpful guidance to member entities.

Specifically relating to railway heritage, the question was raised about codes of ethics of the Association of Railway Museums (ARM) and the Tourist Railway Association Inc (TRAIN).

Roberto Rodriguez suggested that if an organization buys into the concept of a national collection, then its fund raising should be contingent on its subscribing to such a code of ethics.

J.A. Brown wondered if an organization's charitable status carried any obligation for ethical treatment of its artifacts. The consensus was that the organization's financial and activity reports might give clues as to unethical performance, but would be difficult to prove. Complaints might be filed with the Canada Revenue Agency, but an investigation would not likely be productive.

There was general acceptance that a code of ethics would not be a problem for established museums and operating heritage railways that accept responsibility for their role as stewards of their artifacts. The problem is with renegade organizations that for whatever reason refuse to accept this responsibility, and act independently, often in secret, and without prior notification of intended actions.

CCRH really has little ability to intervene directly in cases of wanton destruction of irreplaceable assets. It can however:

- Develop and maintain awareness of artifacts at risk;
- Take nuisance actions when 'vandalism' appears imminent;
- Educate the museum community to unethical treatment of artifacts; publicize dodgy activities;
- Promote protective legislation (perhaps along the lines of the Railway Station Heritage Act).

**MOTION: THAT CCRH INVESTIGATE THE DEFINITIONS AND CODES OF ETHICS OF THE CANADIAN MUSEUMS ASSOCIATION AND THE INTERNATIONAL COUNCIL OF MUSEUMS, AND RECOMMEND ACTION FOR CCRH'S MEMBERS.**

**MOVED BY: GARRY ANDERSON, SECONDED BY J.A. BROWN. CARRIED**

**MOTION: THAT THE DEFINITIONS AND CODES OF ETHICS OF THE ASSOCIATION OF RAILWAY MUSEUMS AND THE TOURIST RAILWAY ASSOCIATION INC BE RESEARCHED IN THE PREVIOUS MOTION ACTIVITY.**

**MOVED BY: J.A. BROWN, SECONDED BY JIM BROWN. CARRIED**

**ACTION: GARRY ANDERSON OFFERED TO RESEARCH CMA AND ICM, AND PREPARE A RECOMMENDATION FOR CCRH. J.A. BROWN WILL RESEARCH ARM AND TRAIN, REPORTING FINDINGS TO GARRY ANDERSON.**

#### **6 (d): Museum Tour:**

Roberto Rodriguez and his staff provided a fine lunch at the Revelstoke Railway Museum, together with refreshments for the morning and afternoon sessions. They also hosted a comprehensive tour of the Museum during the lunch break, with the only complaint being that there was not enough time to properly appreciate all there is to see! All agreed that a return visit is mandatory!

#### **6 (e): Exchange Program Among Institutions:**

Cal Sexsmith proposed that CCRH could be an agency for brokering people with specialized skills between CCRH member entities. While CCRH would be the medium for introducing people with skills to organizations requiring the specialized knowledge, CCRH would have no on-going role following the introduction. The recipient organization would have to cover the costs of their 'consultant', as mutually agreed.

There was general concurrence that the idea is a good one, but probably would not require significant CCRH involvement. Roberto Rodriguez noted that the B.C. Museums Association has a listserv utility for the timely exchange of ideas, artifacts and skills, which generates an email to members when one of them has a particular need and/or something to offer for the benefit of the rest; he also suggested that Heritage Canada may have grant money to pay for the funding of a skills exchange. Jim Cullen mentioned skills resource centers that are available in different jurisdictions as a low-cost resource to non-profit agencies.

The opportunity also exists to use the CCRH website for such postings, in the Members-Only section. A listserv function would seem to be even better, in that it generates an immediate email to members.

#### **6 (f): Establishing a National Trust:**

Not discussed.

#### **6 (g): Other Matters Arising, and Announcements:**

Hal Wright, assisted by his daughter Catherine, gave a presentation on their efforts to preserve a number of the remaining Canadian-built CanCar Brill trackless trolleys. The Wrights currently have seven of these bus-like vehicles on their Sandon, B.C. property, and could acquire others to a total of fourteen. The concept would be to restore the vehicles to operating condition, in the liveries of the 14 Canadian cities that once operated them. The Wrights acknowledge that these vehicles are not generally within the purview of rail heritage organizations, but note that (being essentially streetcars on rubber tires) they are the logical extension of street railway systems, not bus operations. They are seeking ideas on homes and uses for the vehicles....and obviously financing sources.

There was consensus that this is a worthy project, but likely not one that would be embraced by CCRH's members. However, discussion suggested:

- Proposal to the National Science Museum, for the collection;
- Formation of a society (as in Britain) to take on the task;
- Seeking local interest in one of the 14 user cities;
- Approaching the Canadian Urban Transit Association.

More information on Hal Wright's projects in Sandon, B.C., can be found at:

<http://www.canada.com/vancouver/news/westcoastnews/story.html?id=562a6e7d-7a3e-4aa3-a383-720a09f80649>

#### **ACTION: CCRH DIRECTORS WILL ADVISE HAL WRIGHT DIRECTLY OF ANY KNOWN INTEREST AND/OR CONTACTS.**

Time being limited, J.A. Brown suggested deferring his item on safety regulation of heritage railway operations to the Spring 2009 meeting.

Concluding the Agenda discussions, each attendee briefly gave an update on the current activities and accomplishments of his organization. The consensus seemed to be that despite the shaky economy and soft tourism, there is plenty of good news in Canadian railway heritage preservation.

Chair Paul Newsome thanked everyone for attending and contributing, and in particular noted the contributions of Roberto Rodriguez and the Revelstoke Railway Museum in providing exemplary accommodations and hospitality for the meeting.

# **Suggested Guidelines for Liquidation Management of Railway Museum Collection(s) Canadian Council for Railway Heritage**

Perhaps the greatest challenge facing the railway heritage preservation movement in the 21<sup>st</sup> Century is making railway heritage and heritage preservation relevant to a broad public in the “aerospace and Internet age”. As time passes, and interest and commitment declines, preservation group memberships will likely decrease in size for various reasons (but particularly “Baby Boomers” reaching the end of their post-retirement “volunteer years”). As a result, some museums or preservation societies are inevitably going to fail or seek a voluntary winding-up of their activities and orderly dispersal of their collection(s). The following is intended to provide a set of guidelines for Members of the Canadian Council for Railway Heritage to manage the dispersal of their collection(s) in the event of organizational failure (e.g., receivership) or voluntary winding-up and liquidation.

As a matter of good governance practice and collection planning, a Member’s Board of Directors might include, as an integral part of its Collection Policy and Plan, a “contingency provision” which specifically addresses, designates and directs specific disposition objectives for individual pieces of equipment or artifacts (collectively “objects”) where an object (1) is considered to be “of outstanding significance and national importance to Canada”, and thus qualifies for certification (or has been certified) as Canadian Cultural Property, (2) has been designated or could be critical as a designated component of a Decentralized “N” National Railway Heritage Collection, (3a) would be integral either to an alternate preservation group’s collection(s) policy and plan or (b) complementary to an alternate group’s existing collection, or (4) is perhaps the final survivor of its type or kind.

In the event of a collection’s pending liquidation, a review of the contingency provision would be the first step and timely contact made with proposed recipients. Given the passage of time, the existing disposition directive(s) therein may no longer be valid or applicable to the proposed alternate collection or recipient. (Indeed, THAT recipient may have previously failed or wound-up!) Regardless, it is unlikely that the contingency provision will be inclusive of all objects in the Collection. For that reason, following an assessment of the condition and significance of the remaining objects not included in the foregoing, and upon further consideration of which other collections the objects might complement, it is suggested that the following steps might be taken:

- 1) Where an object is believed to be significant and complementary, synergistic or symbiotic to another museum’s or preservation society’s collection or individual objects, contact be made with the subject group for its timely consideration, assessment and response regarding suitability, desirability and interest in receipt of the individual object(s) identified;
- 2) Where a commitment hasn’t been made for an object from the foregoing initiative(s) within the time specified, invitations will be issued for requests and proposals from other Canadian museums and railway heritage interests where remaining individual objects are or may be both compatible with the institutions’ respective collections policies and critical to their collection plans;
- 3) Where objects remain unclaimed or unallocated, invitations will be issued for requests and proposals from other Canadian museums and railway heritage interests which wish to acquire and are prepared to responsibly preserve remaining collection pieces or artifacts, whether or not the objects are compatible with their respective collection policies or appropriate to their collection plan(s);
- 4) After all formal preservation interests’ objectives and requests have been considered, a broadly-advertised public auction will be organized for disposal of the remaining objects, and if any objects still remain;
- 5) Public tenders will be called for disposal by scrapping of the remaining objects.

**Approved, May 1<sup>st</sup> 2004**



# Revelstoke Railway Museum

## Executive Director

The Revelstoke Railway Museum is seeking to fill the position of Executive Director, and the details are as follows:

**Job Title:** Executive Director

**Institution:** Revelstoke Railway Museum  
**Organization:** Revelstoke Heritage Railway Society  
**Location:** Revelstoke, British Columbia  
**Closing Date:** April 14, 2009  
**E-Mail:** [president.railway@telus.net](mailto:president.railway@telus.net)

**Web link to Institution:** <http://www.railwaymuseum.com/>

**Job description:** The Revelstoke Railway Museum is the premiere railway museum in the BC interior telling the exciting story of the Canadian Pacific Railway in the heart of the mountains of British Columbia to over 20,000 visitors annually. In addition, the Society operates a gift store and interpretive center that sees at least the same number of visitors, at Craigellachie, the site where the “Last Spike” was driven on November 7, 1885. The Museum also plays a leading role in the cultural life of the City of Revelstoke. The Museum is planning a major expansion to enrich the visitors’ experience.

The Executive Director serves as the chief official overseeing all Museum related activities. The ED assures the thorough understanding of, and adherence to, the directives of the Board of Directors; provides input and feedback to the Board from the staff and visitors alike; assists the Board in establishing organizational vision, personnel policies, and institutional objectives.

The Executive Director is responsible for the implementation of the Strategic Management Plan that defines the goals and direction for the Museum over the next few years, including the expansion of the major building, the addition of trackage, and ancillary facilities. S/he provides **support to the Board of Directors**, and oversees the **general, financial, and communications management of the Museum**. Effective **volunteer management and community relations** are crucial to achieving the objectives of the Museum, and thus must be a focus of the ED.

The Executive Director should have the following qualifications: a university degree in either museology or business administration, or equivalent; at least five years experience in senior management, preferably in a museum or other not for profit organization; a proven ability to obtain grants, an ability to work with a diverse environment composed of a range of individuals with multiple and varied skill sets. S/he must have excellent communication skills – oral, written and electronic. Experience with museum expansion would be an asset.

Please submit your application to the e-mail address above, including a covering letter, salary expectations, and curriculum vitae.

**Canadian Council for Railway Heritage**  
**Financial Statements Year Ending January 31<sup>st</sup>, 2009**

	<u>2009</u>	<u>2008</u>
Opening Balance February 1:	\$ 4,514	\$ 3,617
 <b><u>INCOME</u></b>		
Membership Renewals	\$ 910	\$ 1,160
Donations	\$ 205	\$ 135
Interest Earned On Investment	\$ 65	\$ 55
	<hr/>	<hr/>
<b>TOTAL:</b>	<b>\$ 1,180</b>	<b>\$ 1,350</b>
 <b><u>DISBURSEMENTS</u></b>		
Government Reporting	\$ 30	\$ 30
Membership Renewal	\$ 77	\$ 91
Meeting Information/Minutes	\$ 225	\$ 272
Bank Charges	\$ 37	\$ 60
	<hr/>	<hr/>
<b>TOTAL:</b>	<b>\$ 369</b>	<b>\$ 453</b>
 <b>Surplus:</b>	 <b>\$ 811</b>	 <b>\$ 897</b>
 <b>Closing Balance January 31:</b>	 <b>\$ 5,325</b>	 <b>\$ 4,514</b>

**ASSETS**

Chequing Account	\$ 1,705	\$ 2,459
GIC Investment	\$ 3,620	\$ 2,055
	<hr/>	<hr/>
	<b>\$ 5,325</b>	<b>\$ 4,514</b>

**Prepared By: Murray Younger, Treasurer**  
**February 18, 2009**

# Group Portraits

Shown below are a few shots taken at our October 18<sup>th</sup> meeting at the Revelstoke Railway Museum.



Seen in one of the group portraits are:

Front Row: Roberto Rodriguez; James A. Brown; John D. Harwood; Catherine Wright; Paul Newsome; Garry Anderson

Back Row: John Sutherland; Cal Sexsmith; Jim Brown; Jim Cullen; Hal Wright



Got any CCRH photos you'd like to share? Send them electronically to:

Paul Newsome  
Email: [gpauln@mts.net](mailto:gpauln@mts.net)